

INDIAN RED CROSS SOCIETY
NATIONAL HEADQUARTERS

NOTICE INVITING QUOTATION

Sealed Item rate quotations are invited on behalf of the Indian Red Cross Society for an estimated cost of Rs.3,14,566.00 for the work of Repair and Maintenance of Staff Quarters at Sarojini Nagar, New Delhi, as per schedule of quantities and Special Conditions of contract, in addition to general conditions being followed in IRCS which can be seen in the office for quoting your competitive rates for the same. The contractors who have carried out 3 similar works of same amount during the last 3 years with the Ministries/Govt. Departments like CPWD, State/UT PWD, any Central PSU, MES, Indian Railway & Postal Department etc. are eligible to quote their rates. The past experience of similar nature of works should be supported with certificates issued by an officer not below the rank of Executive Engineer/other equivalent officers.

Quotations to be received in the office of Secretary General, Indian Red Cross Society at 1-Red Cross Road, New Delhi up to 3.00 p.m. by 25.04.2019

The quotation should accompany a demand draft of Rs.6,300.00 (Rs. six thousand three hundred only) in favour of Indian Red Cross Society, New Delhi being the earnest money.

The Secretary General, Indian Red Cross Society reserves the right to accept or reject any or all quotations without assigning any reason.

Deputy Secretary
Indian Red Cross Society,
National Headquarters
New Delhi.

**Indian Red Cross Society
(Estate Cell)**

Name of work: Repair and Maintenance of Staff Quarters at Sarojini Nagar, New Delhi.

Estimate Cost- Rs. 3,14,566.00

Time Period- 30 days

S. No	Description of item	Qty.	Unit	Rate (Rs.)		Amount (Rs.)
				figures	words	
1	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq. metres and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per directions of Engineer-in-charge. With cement mortar 1: 4 (1 cement: 4 fine sand)	20.00	Square metres			
2	White washing with lime to give an even shade: Old work (two or more coats)	3211.00	Square metres			
3	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	1000.00	Square metres			
4	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade: Old work (one or more coats)	1864.00	Square metres			
5	Painting with synthetic enamel paint of approved brand and					

	manufacture of required colour to give an even shade: One or more coats on old work	1823.00 Square metres	Square metre			
6	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade: Two or more coats on new work	19.00 Square metres	Square metre			
7	Applying priming coat: With ready mixed pink or Grey primer of approved brand and manufacture on wood work (hard and soft wood)	19.00 Square metres	Square metre			
8	Taking out doors, windows and clerestory window shutter (steel or wood) including stacking within 50 metres lead: Of area 3 sqm and below	5 Numbers	Each			
9	Providing wood work in frames of doors, windows, clerestory windows and other frames, wrought framed and fixed in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or dash fastener shall be paid for separately). Kiln seasoned and chemically treated hillock wood	0.12 Cubic metres	Cubic metre			
10	Providing 40x5 mm flat iron hold fast 40 cm long including fixing to frame with 10 mm diameter bolts, nuts and wooden plugs and embedding in cement concrete block 30x10x15cm 1:3:6 (1 cement: 3 coarse sand: 6 graded stone aggregate 20mm nominal size).	12 Numbers	Each			
11	Providing and fixing ISI marked flush door shutters conforming to IS:2202 (Part I) non-decorative type, core of block board construction with frame of 1 st class hard wood and well matched commercial 3 ply					

	veneering with vertical grains or cross bands and face veneers on both faces of shutters: 35 mm thick including ISI marked Stainless Steel butt hinges with necessary screws.	9.00 Square metres	Square metre			
12	Providing and fixing aluminium sheet 1 mm thick on the flush door shutters.	10.00 Square metres	Square metre			
13	Providing and fixing C.P. brass bib cock of approved quality conforming to IS:8931: 15 mm nominal bore	16 Numbers	Each			
14	Providing and fixing C.P. brass long body bib cock of approved quality conforming to IS standards and weighing not less than 690 gms. 15 mm nominal bore	37 Numbers	Each			
15	Providing and fixing C.P. brass stop cock (concealed) of standard design and of approved make conforming to IS: 8931. 15 mm nominal bore	7 Numbers	Each			
16	Providing and fixing C.P. brass angle valve for basin mixer and geyser points of approved quality conforming to IS: 8931. 15 mm nominal bore	33 Numbers	Each			
17	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern, including painting of fittings and brackets, cutting and making good the walls wherever require: White Vitreous China Flat back wash basin size 550x400 mm with single 15 mm C.P. brass pillar tap	4 Numbers	each			
18	Providing and fixing kitchen sink with C.I. brackets, C.P. brass chain with rubber plug, 40 mm C.P. brass waste complete, including painting					

	the fittings and brackets, cutting and making good the walls wherever required: White glazed fire clay kitchen sink of size 600x450x250 mm	01 Numbers	Each			
19	Providing and fixing C.P. brass shower rose with 15 or 20 mm inlet: 100 mm diameter	06 Numbers	Each			
20	Diluting and injecting chemical emulsion for POST-CONSTRUCTIONAL anti-termite treatment including the cost of chemical emulsion. Treatment at points of contact of wood work and skirting by chemical emulsion Chlorpyriphos/Lindane (in oil or kerosene based solution by drilling 6 mm dia holes at downward angle of 45 degree at 150 mm centre to centre and sealing the same. B & C Type Staff Quarters	10 Numbers staff quarters	Each staff quarter			
	Total =					

Deputy Secretary
Indian Red Cross Society,
National Headquarters
New Delhi

Encl: Special Conditions of contract

I/We have read the schedule of quantities, special conditions, general conditions and I/We agree to do the above work at the rates quoted above as shown in the schedule of quantities.

Contractor

SPECIAL CONDITIONS OF CONTRACT

1. The specifications for the works shall be as per CPWD specifications 1996 Volume I to VI with up-to-date correction slips except where otherwise specified in the description of item given in the Schedule of Quantities or in the specifications given below:-

Where for any items, the specifications given in the above documents are not covered; relevant I.S.I./BIS Specifications shall be followed.

If there is any difference in the above mentioned specifications and the description of various items given in the schedule of quantities combined with the additional specifications and conditions mentioned hereinafter, the later shall prevail.

2. The rates quoted by the contractors shall be applicable for all heights and depths, leads & lifts involved unless otherwise specified in the items.
3. 10% Security Deposit will be deducted on gross amount from each running bill and final bill. The amount of Security Deposit will be refunded after 6 months from the date of completion or after the final bill has been prepared and passed which- ever is later.
4. The recovery of water charges shall be made from each running bill @ 1.50% of the gross amount of the bill.
5. Cement will be arranged by the Contractors himself / themselves at site of work. The day- to- day receipts & issue accounts of cement shall be maintained by the officer-in-charge of the work and signed daily by the contractor or his authorized agents, as per proforma given below:

PROFORMA FOR CEMENT REGISTER

Date of Receipt	Ref. to Source of receipt Cash memo/ Invoice etc	<u>Particulars of receipts</u> Quantity received		Progressive Total	Date of issue
1	2	3	4	5	
<u>Particular of issue</u>		Total Issued	Daily balance in hand	Contractor's initials	
Items of Qty. returned Work for at the end Which of the day Issued		6	7	8	9
11		12			
Initials of <u>Society representative</u>		<u>REMARKS</u> Periodical check by Engineer-in-charge			

6. Time of completion of work is 30 (thirty) days. In case of delay in completion of work, compensation @ 1% for each day delay subject to a maximum of 10% of cost of work shall be recovered from the bill.
7. The quantities shown in the schedule of quantities are approximate. Payment will be made on the basis of actual work done after taking measurements as per mode of measurements prescribed in CPWD Specifications 1996 Volume I to VI with up-to-date correction slips.
8. All white washing, colour washing, paint splashes are to be removed by the contractor, after the work is done, at his own cost & nothing extra will be paid.
9. Any compensation payable under the workmen's compensation Act 1923 shall be borne by the Contractor.
10. All taxes on materials etc. in respect of this contract shall be payable by Contractor and the Society shall not entertain any claim whatsoever in this respect.
11. For dry distempering, painting & oil bound distempering the surface shall be cleaned of all grease, dirt, spits, splashes etc. by sand papering as per CPWD Specifications & nothing will be paid on this account.
12. Dry distemper packets and paints drum shall be collected by the Contractor in advance & kept at site. A Register as prescribed will be maintained & empty containers for whole material used will be preserved till completion of work.
13. All incidental charges of any kind whatsoever such as Octroi, Royalty, cartage, storage etc. shall be borne exclusively by the contractor and nothing extra shall be paid to him.
14. All minor repairs such as filling of holes in walls, patch repair in cement will be carried out by the contractor at his own cost before the white washing or colour washing is done. Nothing extra will be paid on this account.
15. The contractor shall inspect the site to fully acquaint himself about the conditions in regard to accessibility of site, nature and extent of grounds, working conditions including stacking of materials, installation of T& P etc & conditions affecting accommodation & movement of labour etc, required for satisfactory execution of the contract. No claim whatsoever on such account shall be entertained in any circumstances.
16. The contractor shall construct at his cost suitable Godown at the site of work for storing the materials. He shall also employ necessary watch and ward establishment for the purpose. Nothing will be paid on this account.
17. Unless otherwise provided in the descriptions of various items of work, the rates shall be for completed items of work covering all materials, labour carriage royalties, fees, rents, sales, tax, octroi, wastage tools, plants, equipment, transport, temporary constructions and risks arising out.

18. Variation in rates: - If after submission of the tender / quotation and / or during the progress of the work, the prices of any materials, hire charges of T&P, wages of labour and or other items of work increase by an Act of Legislature (Central or State) and/ or any notification there under, or on account of new / revised duties or levies such as octroi etc. Labour award, revision of minimum wages of labour or any other reasons, whatsoever, no claims shall be entertained on this account.
19. Work site order book: A work site order book shall be maintained in which all the instructions issued to the contractor or his authorized agents in respect of the execution of work shall be recorded by the Architect/ Engineer-in charge or Society's representatives. The contractor or his authorized agents shall be bound to carry out the instructions & sign the relevant entries in this Book.
20. The contractor should visit site and get himself acquainted with the site conditions, before quoting the rates.
21. The Contractor shall return to I.R.C.S. all dismantled material obtained by him while doing the work.
22. Rates shall include all scaffoldings required for painting overhead water tanks on existing buildings and all such other items, covering all heights.
23. Preparation of surface:- Before doing white washing or distempering surface shall be prepared as per relevant provisions of CPWD Specifications.
24. The contractor shall be bound to bear the expenses of defence of every suite, action or other proceedings at law that may be brought by any person for injury sustained or damage to any property, whatsoever, which may arise out of or in consequence of the construction and maintenance of works owing to neglect of the proper precautions and to pay any damages and cost which may be awarded in any such suit, action or proceedings to any such person or which may with the consent of the contractor be paid to compromise any claim by any such person.

He shall also indemnify and keep indemnified the IRCS against all damages and costs consequent upon such claims arising from any such injuries or damages to person (s) or property.
25. Some restrictions may be imposed by the Police authorities etc. on the working and /or movement of labour, materials etc. The contractor shall be bound to follow all such restrictions/instructions and no claim of payment on this account whatsoever shall be entertained.
26. The contractor will make all arrangements of scaffoldings/ladders, appliances and safety equipments etc. wherever required, and will be responsible for safety of the workers.
27. In case of any dispute the matter will be referred to the Dispute Redressal Committee constituted by the Secretary General, IRCS, NHQ.

28. In case, the contractor is not satisfied with the decision of the Dispute Redressal Committee, then he can invoke provision of Arbitration and the sole Arbitrator shall be approved by the Secretary General, IRCS, NHQ whose decision shall be final and binding on all parties concerned. In case of any need for adjudication the jurisdiction will be Delhi.
29. The contractor will be responsible for payment of ESI/PF and IRCS will reimburse its contribution on submission of documents by the contractor.
30. The work shall be carried out to the entire satisfaction of Engineer-in-Charge.

CONTRACTOR

Deputy Secretary
I.R.C.S. (N. Hqrs.)

