

Minutes of the State/UTs leadership meeting "Chintan Shivir" held on 22nd & 23rd September 2022 at NIHFW, New Delhi

DAY 1

Two day State/UT leadership 'Chintan Shivir' held at NIHFW was attended by Chairpersons, Vice chairpersons and Secretaries of 24 State/UT branches as per the list at **Annexure 'A'**. This Chintan Shivir of Red Cross was inaugurated by Dr. Mansukh Mandviya, Hon'ble Chairman, IRCS and Hon'ble Minister of Health and Family Welfare and Chemicals & Fertilizers on 22nd September 2022.

Mr. R K Jain (IAS) Retd., Secretary General, IRCS welcomed the chief guest and the participants and briefly shared the highlights of the two day agenda of the meeting which revolved around strengthening the management, accounting, auditing, transparency, modernization, computerization and attaining self sufficiency of IRCS, aiming to enhance the relevance, efficiency, transparency and visibility of IRCS.

Participants in their brief interaction with the Hon'ble Chairman, shared their significant achievements and areas where support was solicited from Nhq./ Hon'ble Chairman as follows:-

- a. Strengthening of JRC/YRC (Andhra Pradesh).
- b. Visibility of activities undertaken by IRCS and creation of futuristic plan (Maharashtra).
- c. Strengthening of Red Cross at Village and Block level, details of procedure of elections at State, District level and sub- district level in the Uniform Rules (Punjab).
- d. Received land from government in every district to create 36 blood centres (Gujarat).
- e. Solicited support to get land from government for construction of Red Cross Bhawan and strengthening of YRC (Goa).
- f. Need of dialysis centre, blood centres and coordination of organ transplantation awareness. (Telangana).
- g. Himachal Pradesh is affected by floods, landslides and cold wave every year. Red cross responds through SERV volunteers (HP).
- h. Transparency and financial discipline is of utmost importance. Odisha State branch has adopted computerization and digitization. (Odisha).
- i. Uttarakhand is prone to disasters and accidents. District Magistrates be involved in fund raising for response to these disasters. 2 vehicles, apart from ambulances, are also required to serve the community (Uttarakhand).
- j. National Rural Health Mission (NRHM) funds be tapped by IRCS to serve the community (Tripura).
- k. Requires support to complete livelihood project for 500 women headed households in rural areas (Manipur).
- l. Strengthening of JRC is required and not all the districts have Red Cross Bhawans, if land is provided by government, bhawans can be constructed. Support to eradicate TB by 2024 (Uttar Pradesh).

After a brief round of interaction, Hon'ble Chairman, IRCS in his inaugural address congratulated Red Cross for undertaking this two day Chintan Shivir and said, " Red Cross is a ray of hope for community affected by disasters. This organization is driven by the philosophy of 'serving humanity'. We are traditionally accustomed to serve community and help each other. IRCS was significantly visible during COVID crises by virtue of activities undertaken by all the branches. We follow the philosophy of 'Vasudaiv Kutumbakam' meaning 'The world is one family'. India supported around 150 countries across the world in terms of drugs and vaccines during the pandemic".



He exhorted the State/UT Branches to meet the Hon'ble Governor of their respective State/UT every month and apprise him in noble cause of Red Cross in his capacity as the President of Red Cross which would automatically help flow of funds and allotment of land. He added that it is the duty of leaders of all State/UT Branches to enhance credibility of Indian Red Cross. He also said that we are successfully implementing TB eradication programme in India in which Red Cross should play an important role. He also advised IRCS should change with change with evolving needs of the changing time.

"There is a need to use digital technology and modernize ourselves to be creditable and visible. We should have a single platform for data management. This will help build transparent system. All the Branches should meet every month or two months virtually then physically with an agenda. Undertake detailed discussions during such meetings and come up with futuristic plans. Red Cross should undertake Leprosy eradication programme with a timeline of 24 months and brand it as a Red Cross achievement. There are 4.5 lakh leprosy patients in India. We shall provide full support for this project."

He desired that the decisions taken in meeting be put up to him in a powerpoint presentation and wished productive two days ahead.

The speech of Hon'ble Chairman, IRCS was followed by a vote of thanks by Dr. Vanshree Singh, Director, Blood Centre.

After inaugural session in auditorium, business session was held in Conference Room.

Agenda item no.1 - Management and Governance

Introducing the agenda Secretary General informed that election to the Managing Committee of the State/UT branches be held as per Rules and meetings of Managing Committee & subcommittees be held regularly. Recorded minutes be followed up with ATR. In the absence of Red Cross Rules, for procurement, personnel matters etc., Govt. Rules can be followed. In few Branches no. of court cases and RTIs appear to be high. There should be personal files of staff in the Branch. In some cases, advances against the staff are not settled and are pending for long. Staff doing good work may be incentivized and the indisciplined ones be penalised. Nhq. has done an exercise to amend the Branch Rules during the last meeting of NMB. This would be placed before the next NMB. Till then the existing Rules are binding, and the Branch should implement them.

The areas listed in the agenda, including review of the working of field branches, were discussed and following decisions were taken :-

1. It was decided that Branch Rules be implemented in letter and spirit. These Rules made under section 5 of Indian Red Cross Society Act and laid before Rajya Sabha and Lok Sabha in 2017 are binding on all Branches.
2. State/UT branches should hold meeting with district branches on quarterly basis.
3. State/UT Branches should form a Whatsapp group of all district branches, which will ease collection of information from field branches.
4. State/UT branches should put up consolidated information of all branches under their jurisdiction on their website.
5. There should be one software to be developed by Nhq. centrally, in which field branches can fill up information which shall automatically get consolidated.
6. A small committee comprised of Dr. Prakash Parmar, GS, Gujarat, Sh. M S Ansari, GS, Uttarakhand, Sh. Madan Mohan, GS, Telangana and Ms. Bindu Aggarwal of Nhq. met and prepared a proforma for collecting information from district branches which

was discussed and approved. A copy of proforma, on which State/UT branches will collect information is at **Annexure 'B'**.

7. Implementation of e-office and digitalization be taken on priority. Any Branch adopting digitization, may get 50% support from Nhq. provided 50% of cost is first spent by the Branch.

Agenda item no.2 – Proper Accounting and Auditing

The participants were briefed about the agenda.

Nhq. had appointed auditors to undertake special audit of Nhq. and 4 branches. The common observations of auditors were also shared with the participants, which include – Annual General Meetings and Managing Committee meetings are not held regularly; there are no staff rules; no leave rules, no bank reconciliation and no regular stock verification. Also, branches have failed to recover advances given to the staff. The need for internal audit and system of internal check was emphasized. Importance of consolidation of accounts and timely reconciliation, timely audit etc. were also discussed. There was also a discussion on the urgency to adjust advances pending against branches. Many participants explained their problems as the advances are very old and old records are not available.

Decisions:

1. Every Branch at State/UT level should have proper accounts in next 3 months. Nhq. should render necessary support if required by the branches.
2. The accounts team at Nhq. shall prepare modules to train the staff at Branches.
3. National headquarters will examine and circulate the software adopted by Odisha State Branch within next 30 days.
4. The appointment of same Statutory auditors should be for upto 3 years and in any case not more than 5 years, after which new Statutory Auditors be appointed.
5. A schedule of virtual meetings with Branches was agreed in which project and accounts team of Nhq. shall interact with their branch counterparts to expedite settlement of pending advances. Copy of schedule is at **Annexure- C**.
6. Bank reconciliation be completed by branches in next 3 months.
7. Every district branch should obtain their PAN no. and file its IT return with the respective circle. District branch has to register itself as an entity under IRCS Act. In case any branch faces problem in obtaining Pan Card it can contact Nhq.
8. Branches should conduct physical verification of their stock and assets within next 3 months.
9. The information collected by the State/UT branch in respect of field branches as per proforma agreed in the meeting (**Annexure B**), shall be shared by the branches with Nhq.
10. The standard guidelines for statutory audit issued by Nhq. shall be implemented by the branches.

Agenda item no. 3 – Transparency and streamlining

The participants were informed that National headquarters have started publishing information on its website relating to - income, expenditure, receipts, donations, stock status at various warehouses. Branches agreed to follow the same. Various measures towards accountability and transparency were discussed and agreed. There was also a discussion on striking a balance between following the Govt. rules & procedure for transparency and the need to maintain the flexibility of branches for emergent procurements during disasters. Most participants were against bureaucratization of IRCS.



It was felt that branches should get their own rules and procedures approved from Competent Authority. But where IRCS has no rules/procedures, it is advisable to follow Govt. rules/procedures.

Decisions:

1. All procurements be made either through GEM portal, Govt./PSU undertaking or following GFR. For petty purchases 2-3 member committee may be authorized to purchase after following due process..
2. On distribution of relief items, many branches explained the problem of maintaining beneficiary list, especially when relief items are distributed in presence of VVIPs. It was also felt by some participants that names of beneficiaries should not be put in public domain. After discussion it was agreed that details of beneficiaries of high value relief items (Tents, Tarpaulins, and Kitchen sets) distributed in community be maintained by branches. For smaller items like soaps, masks and hygiene kits etc. a report be maintained documenting date, location, number of beneficiaries and name of dignitary if any, alongwith, photographs.
3. It was agreed to issue Tents on returnable basis.
4. For prepositioning of relief material at places other than 6 Nhq. warehouses, Andhra Pradesh, Bihar, Odisha, Uttarakhnad and Uttar Pradesh volunteered for keeping the stock as custodian of Nhq.

Agenda item no. 4 – Estate and warehousing management.

It was discussed that IRCS branches at different levels have been getting pieces of land from Government and donors which is not optimally utilized. It was agreed that records of these land be maintained in terms of lease documents, land allotment letters and maps. These lands could be excellent sources of revenue generation, if developed and managed appropriately. This can enhance income of branches enormously, contribute to activities and increase visibility. It was also discussed that branches do not have in house expertise and staff for civil work. Majority of branches were of the view that civil work be got done through PWD.

Decisions:

1. All branches agreed to go for GPS in their vehicles by 31st October 2022.
2. Branches were informed about availability of ventilator at Nhq. Branches requested for allocation of ventilators as follows:- Madhya Pradesh -4, Punjab – 2, Gujarat – 4 and Maharashtra -24.
3. Haryana State Branch runs Oxygen concentrator bank and requested for Oxygen concentrators for their Oxygen concentrator bank. Few branches like Tripura, J&K and Manipur requested for blankets. It was agreed that since the vehicles allocated to branches are to be transported to branches, these allocated items may be sent in the vehicles being sent to branches in coming weeks.
4. Branches agreed to prepare a list of immovable properties owned by IRCS Branches alongwith papers with maps, including the property leased out to IRCS within 2 months.
5. After discussion a decision was taken that any civil work required to be undertaken at Red Cross property shall be got done through PWD, CPWD or PSUs of Govt. at National or State level.
6. The branch officials in States, where Nhq warehouses are located, agreed to visit the Nhq. warehouse and prepare a list of unusable material lying for last many years. This material would be disposed off after following standard procedures. ADM would coordinate with State branches

Agenda item no. 5 – Projects and programs.



A discussion was held on strengthening of projects and programs of IRCS through improving financial and narrative reporting systems. Branches agreed to strictly follow rules under FCRA mandatory for utilization of foreign funding. It was also discussed and agreed that branches would support Nhq. in settlement of pending project advances. Discussion on TB eradication project revealed that few branches are doing very well in this project like Uttar Pradesh, Himachal Pradesh, Haryana, Punjab, Maharashtra, Jharkhand, Delhi, Goa and Karnataka.

It was discussed as to how IRCS can take up Leprosy eradication project as per the vision of Hon'ble Chairman, IRCS. It was suggested that as a first step, list of Leprosy patients with location would be required to deliver any service towards eradication of the disease. Also it was suggested by branches that keeping govt. functionary in loop would help in accessing patient information and avoiding any duplication of efforts.

Suggestions were also invited on criteria for supporting branches financially to undertake projects by National headquarters. Most of the suggestions were similar like past record, strength of branch, implementation of Branch Rules, vulnerability of branch to any disaster, size of the State/affected population, financial compliance etc. Based on above discussions following decisions were taken:-

1. Branches were encouraged to participate in TB eradication project. Any help required from Nhq. to undertake TB project may be communicated to National headquarters. Branches to draft plan taking into account no. of TB patients in each district, distribution of nutrition kits, adoption of patients by finding donors, as suggested by Hon'ble Chairman. A list of 1317 patients adopted by donors in six State/UT branches so far is at **Annexure D**
2. Following the advice of Hon'ble Chairman, IRCS it was agreed to take up Leprosy eradication project. A group comprising of following members was constituted to recommend measures to be initiated to take this forward –
 - i. Mr. Akhilendra Pratap Shahi, Vice Chairman, Uttar Pradesh
 - ii. Mr. Sanjeev Kumar, Secretary, Himachal Pradesh
 - iii. Mr. S S Dhillon, Secretary, Punjab
 - iv. Dr A Sridhar Reddy, Chairman, Andhra Pradesh

Dr. Vanshree Singh, Director, Blood Centre, Nhq. would be the convener of this group.

3. It was decided that Dr. Vanshree Singh would hold a meeting with Incharge Leprosy Eradication Project in the Ministry of Health and Family Welfare and collect details, particularly the role Red Cross Branches can play in this regard.
4. All Branches agreed to collect information on Leprosy colonies in their States/UTs. If possible information on number of patients in each colony be also collected. This exercise would be completed in one month. The information so collected would help decide what role IRCS can play in eradication of Leprosy in India in next 24 months.
5. It was decided after discussion that Nhq. would support Branches in following activities like – Solar paneling, computerization, construction of warehouse if land is available and building upgradation, provided the constructed/upgraded premises generate revenue for the branch.
6. Criteria for supporting branches was agreed:– Branch should be functional, meetings are held regularly, elections are conducted regularly, past record of utilization of funds and nature of project.
7. It was decided that Branches would undertake audit of expenditure and have a separate account for FCRA

Agenda item no. 6 – First Aid Training.

Discussion on improvement of First Aid Training was held as it is the most important activity of Red Cross which is also a source of income. The IRCS First Aid certificate is required for employment in several sectors like mining, transport etc. All the branches should have good training facilities and certificates to successful participants should be issued in a time bound manner. Branches were informed that National headquarters is piloting online examination system in First Aid in Delhi, Haryana and Punjab. This would help remove malpractices and increase the value and credibility of IRCS First Aid certificates.

Decisions:

1. Branches agreed to support pilot project where exam would be conducted online.
2. Nhq. would support setting up of training centres in some states if good proposals are received.

Agenda item no. 7 – Fundraising and self sufficiency.

Secretary General said that fundraising and self- sufficiency are important areas which depend on overall functioning, visibility, credibility and fund absorption capabilities of branches. National headquarters is committed to extend whatever help is required to branches to become financially self -sufficient. IRCS had received funding during Covid pandemic and emerged as a partner of choice. Few branches mentioned their sources of funding as Govt. grant, membership drive and CSR. It was also decided that the details of members be maintained on a uniform proforma. A central database for all members was discussed. It was also discussed if members could be enrolled by the State branches. The participants were advised to go by the Uniform Rules provision. Considering large no. of Indian diaspora in different parts of the world, enrolment of members overseas was suggested. It was agreed to examine this matter for a decision by the Competent Authority. Based on discussions with branches it was decided to constitute a committee comprising of Mr. Prakash Parmar, GS, Gujarat, Mr. Pradeep Tripathi, GS, Madhya Pradesh and Sh. Ajay Mishra, Chairman, Telangana to give recommendations to increase fundraising and self sufficiency of Red Cross. Mr. NK Singh would be convener of this committee. The committee will give its recommendations in 45 days.

Agenda item no. 8 – Disaster Response.

It was discussed that disaster response is one of the important interventions of IRCS during emergencies and any catastrophe. It was discussed that there is need to reduce the time of response by taking measures like prepositioning of relief items at key locations based on vulnerability of branches and frequency of hazard. National headquarters is ready to support branches in upgrading their capabilities to store Nhq. relief material as its custodian. Another significant aspect of disaster response is selection of beneficiaries and quantities to be released in wake of disaster. All the branches agreed that there should be some criteria for allocation of relief items to disaster affected location.

Based on discussion with branches it was decided that following criteria can be adopted for allocation of relief material by the Nhq. –

- i. Vulnerability of State, frequency of disaster, number of the affected community, capacity of the branch.
- ii. Number of relief items already available.
- iii. Past record of utilization and distribution of material.



- iv. Transparency. Measures adopted by the branch in sharing relevant information on the website.

It was also decided that the respective State branches shall extend necessary support in the smooth functioning of regional warehouses of Nhq.

Agenda item no. 9 – Blood Centre.

The participants were informed that Nhq. is giving equipment to existing 97 Blood Centres and 22 proposed Blood Centres. If any State/UT Branch has space and wants to establish Blood Centre Nhq. would support them with equipment in achieving this. It is informed that out of 22 proposed new Blood Centres, some were not ready to receive the equipment. Equipment will start reaching soon. Responsibility of installation and making them operational lies with supplier. So the branches were requested to ensure that new Blood Centres are kept ready to receive equipment.

Out of 97 Blood Centres only 3-4 Blood Centres are updating data regularly on e-raktkosh. All Blood Centres should get accredited to NABH and switch to the e-raktkosh

During Covid pandemic blood services became the identity of Indian Red Cross. National headquarters has spent substantial amount of donations received during Covid on Blood collection vans and Blood Centre equipment. Branches agreed on following points to improve functioning of Blood Centres across India.

Decisions:

1. It was agreed that all Red Cross Blood Centres would apply for NABH accreditation. A target was agreed where 50% Blood Centres will apply for NABH accreditation in six months and the remaining 50% in 12 months.
2. A decision was taken that all Blood Centres would adopt e-raktkosh which is embraced by all major Blood Centres across India. Data would be updated regularly on e-raktkosh in realtime. In consultation with branches a tilmeline was fixed that 50% of Blood Centres shall adopt data updation on e-raktkosh in first six months and 100% blood centres in 1 year.
3. Nhq. would provide technical support to use e-raktkosh to Branches. Nhq. would also provide support and incentivize the branches to get NABH accreditation by paying them one lakh INR each, after accreditation.
4. It was also agreed to maintain information regarding use of vehicles like Ambulance and Mobile testing vans at branch level in the proforma at **Annexure 'E'**. Similarly information regarding utilization of blood collection vans can be recorded in proforma at **Annexure 'F'** adopted by the Gujarat State Branch.

Agenda item no. 12 – Proper utilization of donation in kinds.

Secretary General informed the branches that special auditors observed that donations received in kind are not properly accounted in the branches. Keeping in view the sentiment of donors, proper records of material received and distributed be maintained. Branches informed that they enter the physical quantities received in register and information pertaining to issue of items to districts is also noted. However, beyond districts it is difficult to maintain the records. There was a detailed discussion on monetization of donations in kind. The branches shared the problem in monetization. Sometimes the invoice from donors may not carry the actual price. The prices may be different for different qualities of items like blankets, clothing etc. It will be difficult for the branches to value the donated items. Some branches apprehend the



implication as the income will shoot up with monetized value. The consensus was that while it is necessary to reflect physical quantities of donations received in kind, its monetization needs detailed analysis. Also, the practices adopted by other Red Cross Societies and organizations need to be studied. There was also a discussion on the utilization of items provided in the past, especially during Covid. All the branches assured for proper utilization of vehicles and other durable relief items. Proper maintenance of oxygen concentrators and oxygen generation plant was also discussed and agreed. Based on discussions on this agenda item following decisions were taken

Decision:

1. All branches agreed to maintain proper record of donation received in kind in stock register, including, its receipt, issue and balance in branch.
2. Donations received in kinds be disclosed in the Annual Accounts by branches. It was agreed that the details of physical quantities received, distributed and closing figures be maintained and reflected.
3. The issue of monetization of donations in kind will be studied.

DAY 2

Recap of the decisions taken on day 1 was presented and discussed. Proforma to collect information from district Branches was discussed and finalized as at **Annexure 'B'**. It was discussed that currently National headquarters does not collect and compile authenticated information from the field branches which can facilitate projecting consolidated picture of overall functioning of IRCS in country. There are a number of activities which are being implemented by branches but unfortunately do not find a place in Nhq. report. It is imperative that efforts of all branches are recognized and acknowledged. Suggestions were invited to finalise the parameters to be included in single online platform. It was also discussed that different parameters to be consolidated at Nhq. must be understood by all the branches in the same way, so that the consolidated information is useful. Definition of total income of branches was discussed. It was agreed that the untied donation received in cash will be treated as the income of the branch. It was also agreed that the descriptive information be normally provided for consolidation at Nhq. Based on the suggestions received from branches during discussion, following decisions were taken:-

Decision

1. It was agreed that a user friendly single platform would be created with the support of ICRC to fill the data of district branches. The State and District branches would be provided login ids and training to staff to fill the data.
2. It was decided that data of membership, both existing and new, would be filled from 1st January 2023. Following information of members be added – Name, address, age, phone, Adhar number, e- mail and mother's name. Also a committee comprised of Sh Ajay Mishra, Telangana, Mr. Homi, Chairman, Maharashtra, Ms. CTM Suguna, Hon. Secretary, Odisha, Mr. S S Dhillon, Secretary, Punjab, Mr. Neelmani Mishra, Delhi and Dr. Himabindu Naik, Secretary, Uttar Pradesh was constituted to discuss membership online information updation with Ms. Shikha Chopra.
3. Ms. Shikha Chopra will create fields for online platform data in consultation with Mr. N K Singh and Ms. Bindu Aggarwal.

Agenda item no. 11 – Strategic Development plan 2030

Strategy 2030 was presented and discussions were held on this subject. Important highlights of Strategic Development Plan 2030 are as follows –



- ▶ At least 10% of the Indian population benefit from Red Cross services when confronted by a humanitarian need or social vulnerability.
- ▶ Red Cross service beneficiaries achieve full inclusion on grounds of gender, age, disability, or class/ethnic status reflecting the specific populations needs being served.
- ▶ Our volunteering schemes engage 1% of the population as Red Cross volunteers with equal male and female participation.
- ▶ A culture of life-long Red Cross volunteering is created, along with a modernised volunteer management system, reflected in retention rates of at least 50%.
- ▶ At least 20% of people affected are assisted appropriately when a disaster or crisis strikes, with an increasing proportion of them being reached through cash-based methods.
- ▶ At least 3% of the population acquire basic life-saving knowledge and skills in First aid.
- ▶ At least 5% of the population are reached through priority preventive and public health promotion services.
- ▶ 100% of blood is sourced from voluntary sources, and the quality and efficiency of blood processing is improved, including 100% blood component separation.
- ▶ 1% of the population are motivated to become blood donors and help reduce the blood gap.
- ▶ At least 50% of the population become aware of Red Cross messaging for social inclusion, risk reduction, and solidarity when crises strike.
- ▶ At least 65% of educational institutions have exposure to the Red Cross through its Junior and Youth Red Cross wings.
- ▶ 100% of reported Red Cross emblem abuse is countered.
- ▶ At least 1% of Indians subscribe to the Indian Red Cross via a branch where they live or work, and via digital branches.
- ▶ An overseas Indian membership category is established and attracts at least 100,000 members.

Some branches informed that a few initiatives have been taken by them to achieve the targets set in the strategy. Andhra Pradesh has been enrolling large number of JRC, YRC members

Gujarat has created an app to enroll YRC members. In one instance in a day they enrolled 2 lakh youth. Gujarat has also created an online portal for registration of candidates who intend to volunteer for 1 hour and till date 5 lakh persons have been enrolled to render their services.

Telangana State Branch is supporting 3 maternity and child centres, 1 day care centre for Alzheimer's old age disease patients and a destitute centre.

Odisha State Branch has adopted software for all financial matters and transactions which is also one of the targets of the Strategy 2030.

Uttar Pradesh state Branch is doing very well in TB eradication Programme. Till date with their efforts 664 patients have been adopted.



Decisions:

1. Discussion on targets of Strategic Development Plan 2030 was held and it was decided that progress on targets of Strategic Development Plan 2030 be reviewed after six months.
2. A chapter on Red Cross would be created and sent to Department of Education, with the permission of Hon'ble Chairman, to be included in school curriculum. Mr. NK Singh, DS, IRCS was given the responsibility to develop the content in consultation with leaders from branches.
3. An agenda item be placed before NMB in which, among other items, overseas membership be presented for their consideration.

ICRC and IFRC presentation on face of Red Cross in 2050

Mr. Kedir Owais, Head of the Regional Delegation, ICRC complemented Indian Red Cross for holding State/UT leadership meeting. He said he is extremely impressed with the working of Indian Red Cross Society. He mentioned that he happened to visit two State Branches and was surprised to see the work they do. Also funds were not an issue and branches were self sufficient. He suggested that we should find ways to inform other countries about the good work done by Indian Red Cross.

He raised his concern about the quality of website of the Indian Red Cross and suggested revamping of website to make it user friendly. He offered all help to capacitate State/UT Branches for knowledge exchange.

Indian Red Cross has the potential to become strongest National Society in the region.

Mr. Ahmad Obaidus Sami, Officiating Head of Delegation, IFRC CCD India said Indian Red Cross is large Society with diverse capacities of branches. The role of Federation is to build capacity of National Society and work in the area of coordination for International assistance. IFRC also promotes fundraising ambitions of national Society.

Indian Red Cross Society has huge potential. A collective picture of Indian Red Cross Society is missing. He shared that IFRC supported livelihood project in SriLanka for fisherman. IFRC supported to constitute a cooperative through which fishermen bought fishing tools. In another project microcredits were provided to female headed households.

Later all branches were requested to share livelihood projects undertaken by them. Following decision were taken based on discussions:-

Decisions

1. Mr. N K Singh, Deputy Secretary, IRCS and Ms. Bindu Aggarwal, Special Adviser, IRCS and Ms. Rani Vibushita, Communication Manager will talk to Branches and collect project stories and bring out "Compendium of Livelihood projects and other success stories in India"
2. Any Branch which wants to build capacity of vulnerable population post disaster, may request for Nhq. support with a project proposal. National headquarters would support the project provided the training is organized by any Govt. run institution.
3. On the suggestion of branches it was decided that peer visit would be organized by Nhq. of few Branches to developed branches to promote peer to peer learning.
4. A checklist would be prepared for collaboration with NGOs
5. On a request from J& K branch it was decided that J&K State branch will be provided support in organizing First Aid Trainings in their UT.
6. Branches were informed that IRCS Nhq., is implementing Flood early warning project in two States of India. Nhq. intends to upscale this project in other branches as it is found

alerts are useful. Branches were informed that State/UT branches desirous of undertaking this project can contact Nhq.

Before concluding the two day 'Chintan Shivir', it was decided that the next meeting would be held after about one month in online mode in first week of November 2022. Following agenda was agreed for that meeting:-

1. Take stock of action taken on the decisions of this meeting.
2. Review of involvement of Red Cross branches in TB eradication programme of GOI.
3. To discuss role of Indian Red Cross Society in leprosy eradication programme.
4. Review of progress on single online platform.

The meeting ended with a vote of thanks to the participants and the chair.



Participants from Nhq.

S.No	Name	Designation
1	Mr.R.K.Jain	Secretary General
2	Dr. Vanshree Singh	Director, Blood Centre
3	Mr. N.K. Singh	Deputy Secretary
4	Ms. Shikha Chopra	ISD Manager
5	Ms. Bindu Aggarwal	Spl. Advisor
6	Mr. R.P Gupta	Director Finance
7	Ms. Sunita Rana	Finance Officer
8	Ms. Rina Tripathi	Advisor, DM
9	Mr. R.K.Batra	State Cell Incharge
10	Mr. S.K. Sapra	Consultant
11	Mr. V.Thulasidharan	Consultant St John
12	Ms. Rani Vibhushita	Communication Manager
13	Mr. Rajesh Pariera	Accountant
14	Mr. Ajit Singh Rawat	Assistant
15	Mr. Tapash Kumar Saha Roy	Spl Adviser

Participants from ICRC /IFRC

S.No	Name
1	Mr. Kedir Awol Omar, Head of Regional Delegation, ICRC
2	Mr. Ahmad Obaidus Sami, Officiating Head of CCD,IFRC

Participants from State/UT Branches

S.No	Name	State /UT
1	Dr. A Sridhar Reddy, Chairman	Andhra Pradesh
2	Dr. Himabindu Naik, General Secretary	Uttar Pradesh
3	Mr. Akhilendra Pratap Shahi, Vice Chairman	Uttar Pradesh
4	Ms. CTM Suguna, Hon. Secretary	Odisha
5	Dr. Prakash Parmar, General Secretary	Gujarat
6	Mr. Ashok Shilu, Deputy Secretary	Gujarat
7	Dr. Koijan Arunkanta, Vice Chairman	Manipur
8	Dr. Y. Mohen Singh, Chairman	Manipur
9	Sh. Homi R .Khusrokhan, Chairman	Maharashtra
10	Mr. R.O.Wallang, Chairman	Meghalaya
11	Mr. Kundan Singh Tolia, Chairman	Uttarakhand
12	Dr. M.S.Ansari, General Secretary	Uttarakhand
13	Mr. Sanjeev Kumar, Secretary	Himachal Pradesh
14	Mr. Gaurish Dhond, Chairman	Goa
15	Mr. Rajesh Salgaonkar, Member SMC	Goa

16	Mr. Neel Mani Mishra, Incharge Administration	Delhi Branch
17	Mr. C.S.Talwar outgoing General Secretary	Punjab
18	Mr. S S Dhillon, General Secretary Designate	Punjab
19	Smt Sushma Gupta, Vice Chairperson	Haryana
20	Dr. Mukesh Aggarwal, General Secretary	Haryana
21	Dr. G.Lakshmipathy, Chairman	Puducherry
22	Dr.LSP Sojasingarayer, Vice Chairman	Puducherry
23	Mr.H S Balasubramanya, General Secretary	Karnataka
24	Mr. Anand S Jigajinni, Vice Chairman	Karnataka
25	Mr. S.Vijay Kumar Patil, Chairman	Karnataka
26	Mr. Prasenjit Biswas, Hon. Secretary	Tripura
27	Mr. Joby Thomas, Vice Chairman	Kerala
28	Mr. Santhosh Kumar, Secretary	Kerala
29	Mr. Harish Metha, Chairman	Tamilnadu
30	Mr. Udai Shankar Prasad Singh, Vice Chairman	Bihar
31	Mr. Bijay Kumar Singh, District Secretary, East Singhbhum	Jharkhand
32	Dr.Emi Rumi, General Secretary	Arunachal Pradesh
33	Dr.Tomi Ete, Vice Chairman	Arunachal Pradesh
34	Sh. K. Madan Mohan Rao, General Secretary	Telangana
35	Sh. Ajay Mishra, Chairman	Telangana
36	Mr. Abdul Salam Mir, General Secretary	Jammu & Kashmir
37	Mr. Pradeep Tripathi, General Secretary	Madhya Pradesh
38	Dr. Gagan Kolhe, Chairman	Madhya Pradesh

Proforma to collect information from Districts

Name of the district	No. of subdistrict branches	District managing committee formed as per uniform rules (yes/no)	PAN card (yes/no)	Registered under section 12 AA for 80G (yes/No)	Total Income (2021-22)	Total expenditure (2021-22)	No. of staff	No. of volunteers enrolled in 2021-22	cumulative number of volunteers	No. of persons trained in FA (2021-22)	cumulative no. of persons trained in FA

Tentative Schedule for virtual meeting between IRCS, NHQ and State/UT Branches for reconciliation of working advance released by NHQ and settlement submitted by Branches

S.No.	Name of State/UT Branch	Tentative date
1	Haryana	10 th & 11 th October 2022
2	Gujarat	12 th & 13 th October 2022
3	Punjab	17 th & 18 th October 2022
4	Maharashtra	19 th & 20 th October 2022
5	West Bengal	27 th & 28 th October 2022
6	Telangana	1 st November 2022
7	J & K	2 nd November 2022
8	Manipur	3 rd & 4 th November 2022
9	Andaman	7 th & 9 th November 2022
10	Uttarakhand	10 th & 11 th November 2022
11	Andhra Pradesh	14 th & 15 th November 2022
12	Himachal Pradesh	17 th November 2022
13	Meghalaya	18 th November 2022
14	Bihar	21 st & 22 nd November 2022
15	Jharkhand	23 rd November 2022
16	Assam	25 th & 28 th November 2022
17	Uttar Pradesh	29 th & 30 th November 2022
18	Tamilnadu	1 st & 2 nd December 2022
19	Odisha	5 th & 6 th December 2022
20	Karnataka	7 th & 8 th December 2022
21	Arunchal Pradesh	12 th December 2022
22	Chattishgarh	13 th December 2022
23	Kerala	14 th & 15 th December 2022
24	Madhya Pradesh	16 th December 2022
25	Rajasthan	19 th December 2022
26	Tripura	20 th December 2022
27	Goa	21 st December 2022
28	Puducherry	21 st December 2022
29	Nagaland	21 st December 2022
30	Chandigarh	22 nd December 2022
31	Dadar & Nagar Haveli	22 nd December 2022
32	Delhi	23 rd December 2022

Composition of team

Branch- Senior Officer+ Account Staff

NHQ- F&A official & Concerned Project Coordinator.

Annexure D

List of patients adopted through Red Cross Branches

S. No	State	No. of Donors	No. of TB Patients
1.	Haryana	59	208
2.	Punjab	50	234
3.	Maharashtra	2	89
4.	Jharkhand	6	60
5.	Uttar Pradesh	17	664
6.	Delhi	40	62
	Total	174	1317

BLOOD COLLECTION MOBILE VAN REPORT

NAME OF BLOOD CENTRE:

MOBILE VAN NO. :

REPORTING MONTH:

DATE:

SR. NO.	PARTICULARS	DETAILS
01	NAME OF DOCTOR ON DUTY	
02	NAME OF LABORATORY TECHNICIAN	
03	NAME OF DRIVER	
04	NAME OF ATTENDANT	
05	TOTAL BLOOD COLLECTION OF THE MONTH	
06	VOLUNTARY BLOOD COLLECTION IN BLOOD BANK	
07	REPLACEMENT BLOOD COLLECTION	
08	NO. OUTDOOR BLOOD DONATION CAMPS ORGANIZED	
09	NO. OF BLOOD UNITS COLLECTED IN CAMPS	
10	NO. OF BLOOD DONATION CAMPS ORGANIZED IN MOBILE VAN	
11	NO. OF BLOOD UNITS COLLECTED IN MOBILE VAN	
12	MALE DONORS	
13	FEMALE BLOOD DONORS	
14	STARTING KILO METER AS ON 1 ST DAY OF MONTH	
15	CLOSING KILO METER AT THE END OF MONTH	
16	TOTAL KILO METER VAN USED DURING MONTH	

SIGNATURE OF BLOOD BANK INCHARGE

NAME OF BLOOD BANK INCHARGE